

Brainshark Viewing Console

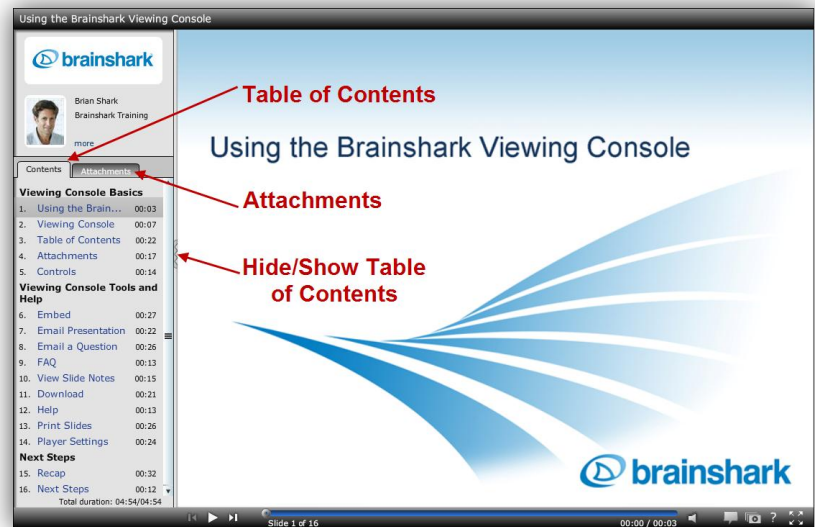
The Brainshark Viewing Console displays your communication for your viewer. There are several settings you can enable which affect the look and operation of the Viewing Console, some of which may not be available to you as determined by your Company Administrator. For more information about access to viewing console options, contact your Company's Administrator; for assistance in determining who that person may be, view the [Designated Brainshark Company Administrator](#) document.

Viewing Console Basics

The viewing console is designed using vector graphics, making it completely resizable. When the browser window is adjusted, the aspect ratio of the presentation and all content are retained.

The Viewing Console supports 16 different languages in the tools menu, the tools themselves and on player controls. For more information on foreign language support, please see the [Multi-lingual Support in the Brainshark Viewing Console document](#).

The Table of Contents at the left shows the slide titles in the presentation:



- Bold words before the slides are Chapter Titles which will help separate sections throughout the presentation.
- Slide titles are truncated if they exceed the character length available for display, however, the entire title is displayed upon mouse-over.
- As each slide is viewed, the slide title will gray out.
- If the author allows it, the viewer is able to select and view any slide at any time.
- Elapsed and total time, shown in minutes and seconds, as well as examination score (if included) are shown at the bottom of the Table of Contents
- If the presentation author allows it, the viewer can select slides in the Table of Contents and use the viewing console controls (see below) to control the playback of each individual slide.
- Click the arrows to the right of the Table of Contents to hide or unhide that portion of the Viewing Console.

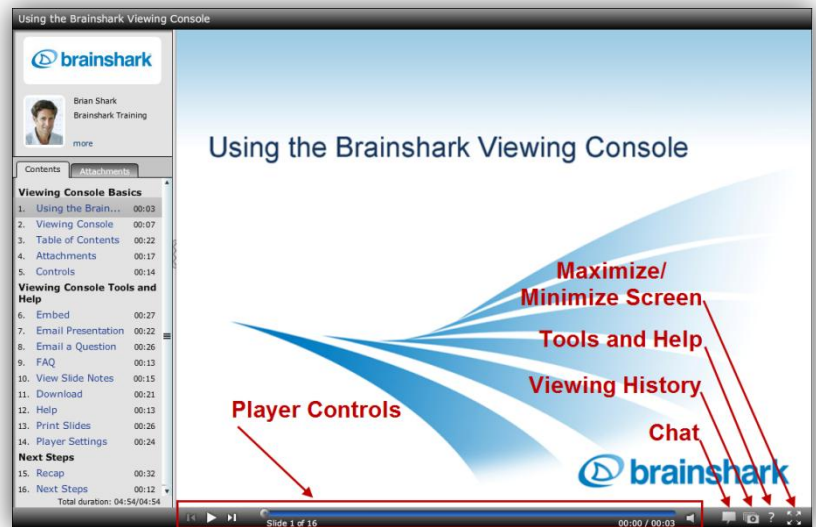
If attachments have been added to the presentation, they are accessible via a tab next to the Table of Contents, or if the author has enabled it, underneath the Table of Contents during playback of a slide. When the viewer selects an attachment, a new window will open containing the file. The viewer can continue to view the presentation while viewing and downloading attachments.

NOTE: If a pop-up blocker is enabled in the browser, the viewer will need to allow pop-ups from Brainshark, then select the attachment and download it.

Viewing Console Controls

The Brainshark Viewing Console controls are similar to those found on any media or DVD player.

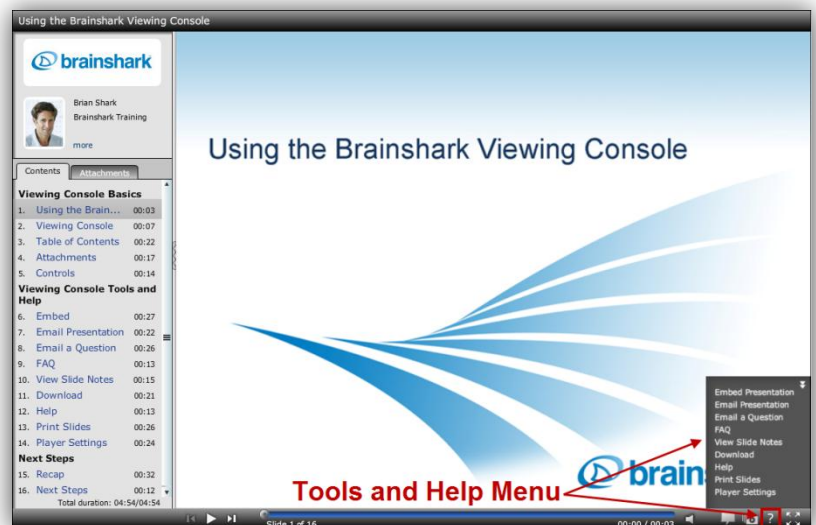
- The viewer can review the previous slide, play or pause, or skip to the next slide in the presentation.
- The blue progress bar allows the viewer to move the slider to navigate to a specific location in the presentation.
- The speaker icon will mute or unmute the audio on the slide.
- The chat icon, if enabled by the presentation author, indicates that the presentation author or subject matter expert is online and able to chat with you.
- The camera icon will open the viewer's Brainshark Viewing History, unless your company has disabled this feature. If the viewer has cookies enabled, this window will allow for the review and launch of previously viewed Brainshark presentations. Your Company Administrator can control whether this content will be populated with all previously viewed presentations, or just those created by your company.
- The four arrows will maximize (or minimize) the screen.



Viewing Console Tools and Help

Clicking the **Question Mark (?)** icon accesses the tools and help menu. The features available are enabled by the author of the presentation. For additional information about these optional tools, refer to sections in the following documents (identified by a ^{VC} before the section title) that affect the Brainshark Viewing Console:

- [Reuse, Copy or Share Presentations](#)
- [Enhance Viewing Experience](#)
- [Increase Access](#)



- **Embed Presentation** gives the viewer the ability to post the presentation in an alternate location or send it to others by providing the HTML code for embedding as well as the presentation URL.
- **Email Presentation** provides the viewer with an email template (configured by the company administrator) to email a link from the presentation to another individual.
- **Email a Question** allows the viewer to email a question privately to the author of the presentation. The viewer's email address should be entered in the From field, if the viewer would like a response from the author.
- **FAQ**, or Frequently Asked Questions, gives you the ability to post pre-populated questions and answers for viewers related to the content provided in the presentation.
- **View Slide Notes** gives viewers an alternative to listening to the audio included with the presentation. Since this is generated from the slide notes in Brainshark, any discrepancies between the recorded audio and the slide notes will not be noted.
- **Download** allows viewers to download a copy of your Brainshark presentation then view it away from an Internet connection.
- **Help** directs viewers to the Brainshark Help & Training website for assistance.
- **Print Slides** gives viewers the opportunity to print a document which includes the slide images and any provided slide notes in the presentation. Note that any layered images or text will appear layered in the printout.
- **Player Settings** accesses the Telephone Playback feature. If enabled by the author, Telephone Playback allows the viewer to use the telephone to dial in to hear the presentation.