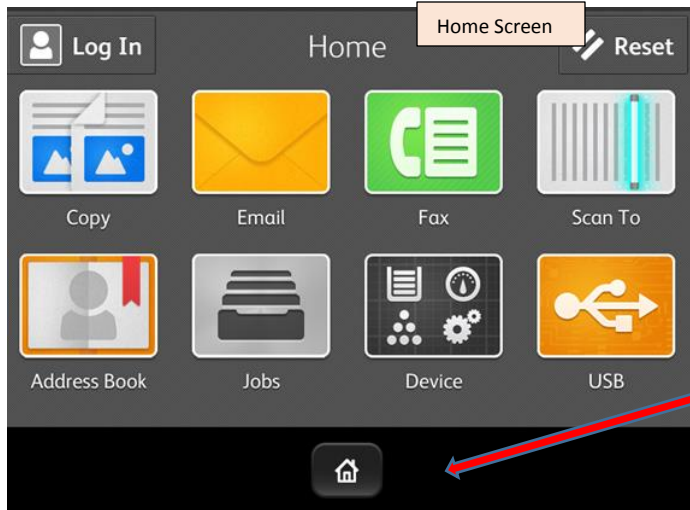


Jobs App & Address Book App Quick Guide

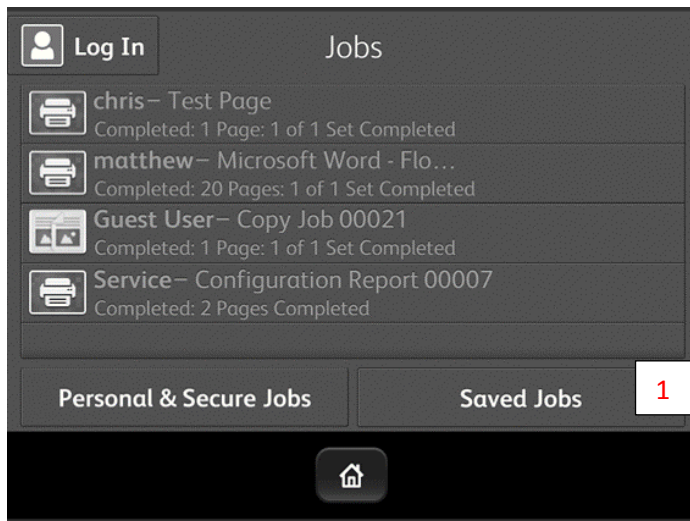
Versalink



Reset – resets Home Screen Apps to default. There is also a reset within many apps i.e. Copy, Fax, Email... to reset each one while using. (clear all)

Home hard button – returns to home (this screen).

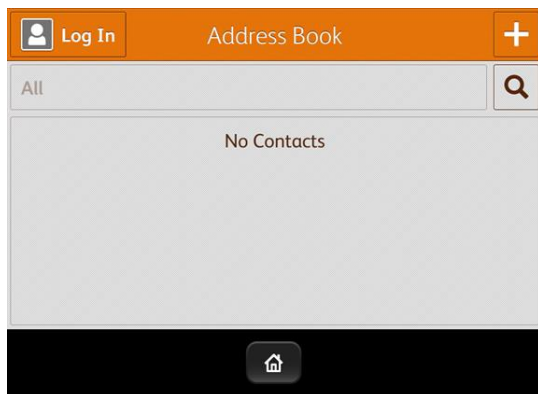
Click on the **Job** App to see details.



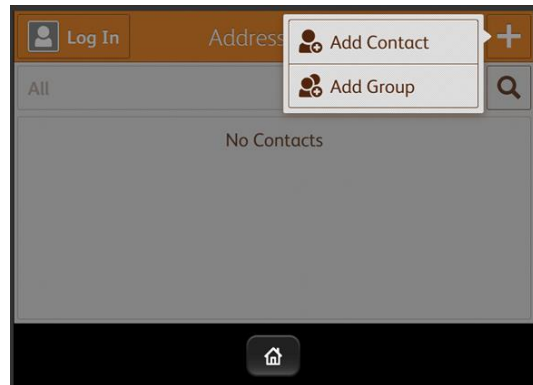
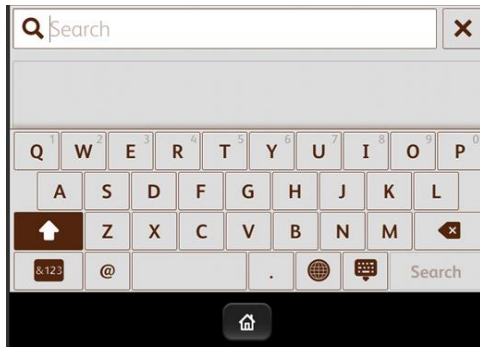
Personal & Secure Jobs
Personal – no passcode needed.
Secure Job - print driver pass code needed to release.

Saved Jobs: If there are any saved you will see the number in red

Address Book App – (Star identifies Favorite access.)



Plus – add a contact or Group
 Or
Search using the keypad

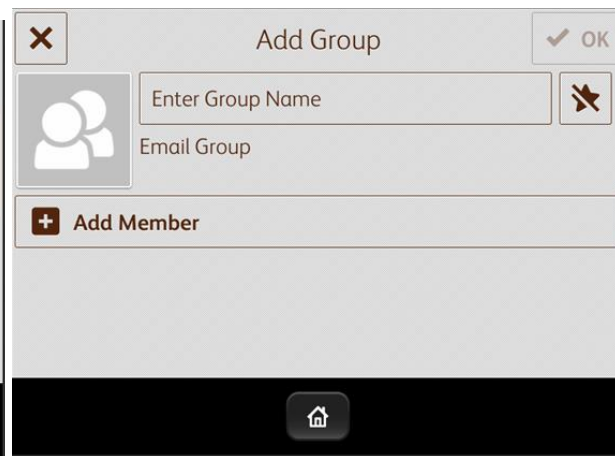
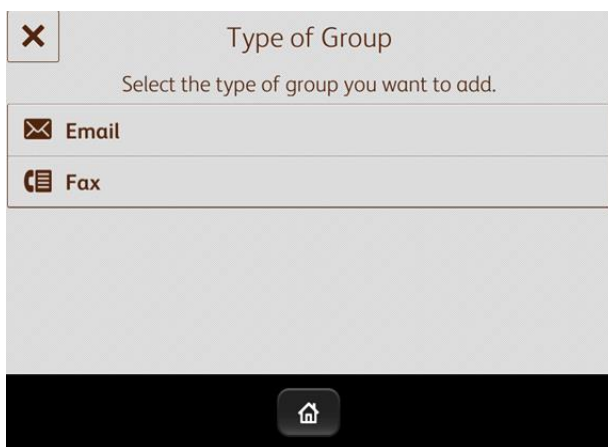


Search or Add



Star identifies global access
Scroll down to see FTP and SMB

Select **Add Group** to add an **Email or Fax Group** using the individual entries.



Add **Email Group** or **Fax Group** detail.